



# Workshop Series

## Business Communication and Presentation Skills

**WHEN:**

Begins February 10, 2017 and runs for seven consecutive Fridays  
8:30am to 9:30am

**WHERE:**

Construction Exchange  
2660 William Street  
Cheektowaga, NY 14227

**COST:**

\$15 per person

Please return with payment to:  
Construction Exchange  
2660 William Street  
Cheektowaga, NY 14227  
Email: clogan@conexbuff.com  
Fax: (716) 875-4412.

Are you afraid of public speaking?

Do you have a hard time giving a sales presentation in front of others?

Do you have a hard time giving a presentation to upper management?

Is what you say..... what others hear?

Is CLEAR communication a problem for you?

What if you could persuade people with your words?!

Do people misunderstand your e-mails?

If any of this is an interest to you? Than you want to take part in "Business Communication and Presentation Skills"!

Join us for seven one-hour sessions to conquer these challenges and improve your communication skills. You don't want to miss this!

Facilitator: Byron Nakagawa is a Project Manager & Sales Consultant with Bison Scaffold & Mason Supply. Byron serves as one of the representatives for Bison in its membership in the Construction Exchange. For over three years, Byron has been an active member of Toastmasters International and currently holds a CC with Toastmasters. He is certified in the "Work Place Big 5" personality profile and is trained in DISC and Myers Briggs. Byron has taught and facilitated classes on, among others, public speaking, conflict management, and communication skills. Most recently, he was awarded second place in the area toastmasters speech contest.

### Registration Information

Attendees

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Company: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Credit Card #(VS/MC): \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Amount Approved: \_\_\_\_\_

*THANK YOU!*