

Administrative Assistant – Jennifer Retzlaff

Jennifer joined Construction Exchange in May of 2018. She is responsible for taking care of 2 associations that include the Buffalo Niagara Builders Association and the Home Improvement Council. Daily activities include scheduling, attending committee meetings, and member maintenance. Along with following up with details from meetings, she takes part in planning and implementing several events throughout the year such as member gatherings, golf tournaments, home shows and seminars. Social media and the websites are both part of her responsibilities as well for the associations.

Jennifer has a 13 year old daughter, Katelynn and her fiancé Tom who she will be marrying this August. She resides in Darien, NY currently, but grew up in Alden.

Jennifer is an avid runner with a full marathon and 13 half marathons under her belt. She also loves to be outside enjoying nature while kayaking, biking or hiking. Snowmobiling in Old Forge is also one her favorite things to do during the winter months.

